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Amlin United Methodist Church  
5441 Cosgray Road  
Dublin, Ohio 43016

AmlinUMC.org  
(614) 771-1904  
AmlinCommunityPreschool@gmail.com

Dear Parents,

We are so delighted that you are interested in enrolling your child in the Amlin Community Preschool! We feel confident that you will be very happy with the choice you are making for your child.

Not too long ago, a group of teachers sat around a table to talk about how to start a preschool program at their church. A lot of decisions would have to be made. Should the preschool session be one day a week or two? What age group should be served? What time of the day?

At that first meeting, a lot of questions were left unanswered. But, there was one thing that was abundantly clear. These teachers wanted to start a preschool. And, not just any preschool. They wanted to start a preschool that would meet the needs of the community and would be an educational experience in a Christian environment. As a result, the Amlin Community Preschool was born.

Since then, the preschool has grown each year and has been very successful. And, while the school grows, the program keeps its original mission. The classes remain small (maximum of 6 per class) to make sure that each child's learning experience is individualized and unique.

Offering three sessions per week, all children are taught by qualified teachers following a schedule-driven, skill-building, Christian curriculum that incorporates the state of Ohio Early Learning Content Standards. Teachers help children build skills to grow physically, emotionally and intellectually. Plus, children will have fun and be encouraged to socialize with other children in a nurturing Christian environment.

In order to register, you will need to fill out the attached registration sheet and pay a \$50 registration fee along with the first and last month's tuition of \$125/month. These can be returned to the Amlin United Methodist Church office:

Amlin Community Preschool  
c/o Amlin United Methodist Church  
5441 Cosgray Road  
Dublin, Ohio 43016-9634

Again, thank you for choosing Amlin Community Preschool. We look forward to getting to know you and your child!

Sincerely,

Marybeth Walters, Director



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## Initial Registration Form

Please print the following information:

Child's Name: \_\_\_\_\_  
(First) (Last)

Child's Date of Birth: \_\_\_\_\_ Male: \_\_\_\_\_ Female: \_\_\_\_\_

Parent's Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_  
(street) (city) (zip)

Phone: \_\_\_\_\_  
(home) (cell)

Email address: \_\_\_\_\_

What is the best (non-emergency) way to contact you? \_\_\_\_\_ Email \_\_\_\_\_ Phone \_\_\_\_\_ Mail

Does your child have any disabilities or need special modifications? Yes No

If yes, please explain: \_\_\_\_\_

Preschool preference: (please circle one)

**Session 1**  
Tuesday & Thursday  
9:30 a.m. – 11:30 a.m.

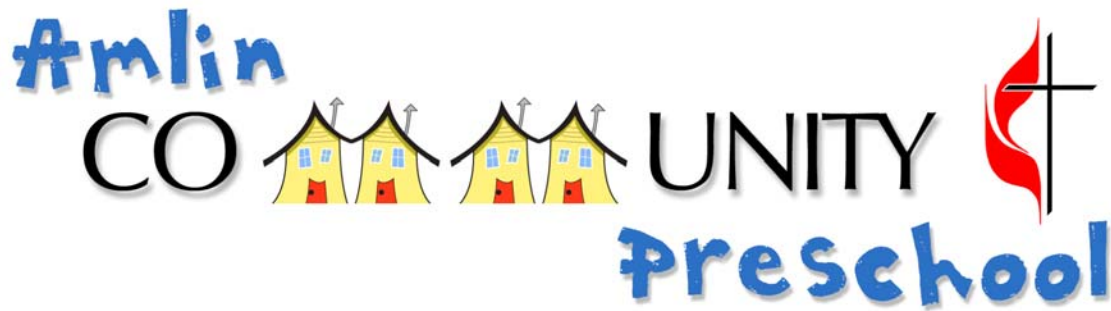
**Session 2**  
Tuesday & Thursday  
12:30 p.m. – 2:30 p.m.

**Session 3**  
Monday & Wednesday  
9:30 a.m. – 11:30 a.m.

Other information you would like to share with the Preschool staff: \_\_\_\_\_

**A non-refundable registration fee of \$50 and the first and last month's tuition of \$125/month is due with this form. Please mail initial registration form and payment to:**

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## **Preschool Program Information**

### **AGE RESTRICTIONS**

A child is eligible for enrollment if he/she is fully potty-trained (no Pull-Ups) and 30 months old (2 ½ years) by September 1<sup>st</sup>. Children up to the age of 6 may enroll.

### **SESSIONS**

We offer three sessions per week. Our maximum number of students per class is 6.

- **Session 1:** Tuesdays and Thursdays, 9:30 a.m. - 11:30 a.m.
- **Session 2:** Tuesdays and Thursdays, 12:30 p.m. - 2:30 p.m.
- **Session 3:** Mondays and Wednesdays, 9:30 a.m. – 11:30 a.m.

### **TUITION**

The Amlin Community Preschool is a non-profit early learning childhood program. Fees are evaluated annually to cover the cost of the program. Tuition is the sole source of income. The annual tuition for the 2015-2016 school year is paid in monthly installments of \$125 (with a 10% discount for each additional child), beginning in October (September's tuition is paid with initial registration) and ending in April (May's tuition is paid with the initial registration). Tuition is due on the first of the month. Please make checks payable to Amlin United Methodist Church.

### **FEES**

A registration fee of \$50, along with the first and last month's tuition, is due with the initial registration form. A late pick up fee will be assessed at the rate of \$10 for the first 10 minutes and \$1 each additional minute. There will also be a late charge of \$10 for tuition that has not been paid by the 5<sup>th</sup> of each month and \$15 for tuition that has not been paid by the 10<sup>th</sup> of each month.

## **WITHDRAWING STUDENTS FROM THE PRESCHOOL**

A 30-day written notice is required from all families deciding to withdraw from our program. Tuition will not be pro-rated for the month; however no further tuition will be required once the child has been removed and written notice has been received in the office. The registration fee, first or last month's tuition will not be reimbursed.

## **DAILY SCHEDULES**

All children at Amlin Community Preschool will be taught by certified teachers following a schedule-driven, skill-building, Christian curriculum that incorporates the state of Ohio Early Learning Content Standards. The state's Content Standards include benchmarks and indicators for what a pre-kindergarten child should know in the area of English/Language Arts, Math, Science and Social Studies. Each week, students will participate in one activity per content area that align to these standards. For more information about the Ohio Department of Education's Early Learning Content Standards, please visit our website. These are subject to adjustment in order to meet the needs of the students.



Throughout the week, students participate in the following types of activities:

- Free play
- Circle time
- Language arts
- Math
- Social studies
- Science
- Faith building
- Clean-up

## **SUPPLY LIST & SNACKS**



All parents will receive a supply list and snack calendar in the full registration packet. We ask that you bring in a bag with the supplies (labeled with your child's name) on or before the first day of preschool. We ask that you bring in a healthy snack for your child's class on the assigned day (1-2 times per month, depending on the size of your child's class).